

REQUEST FOR PROPOSAL

Addendum # 1



Department Of Executive Services
Finance and Business Operations Division
Procurement and Contract Services Section
206-684-1681 TTY Relay: 711

ADDENDUM DATE: November 30, 2005

RFP Title: Unarmed Security Services

RFP Number: 12952-PR

Due Date/Time: December 8, 2005 - 2:00 P.M.

Buyer: Paul Russell, paul.russell@metrokc.gov, (206) 684-1054

This addendum is issued in response to questions asked during the pre-proposal meeting on November 17, 2005.

NOTE: Due date and time is unchanged

1. Q: Are armed security officers acceptable?
A: No. This is a level of risk that the County is not prepared to accept.
2. Q: Who is the current company providing this service?
A: Securitas Security Services
3. Q: What is the current billing rate?
A: \$6.50 per patrol inspection.
4. Q: How long does each patrol inspection take?
A: Depending upon the site location and inspection requirements as outlined in the Request for Proposal, each patrol inspection can take 10-30 minutes.
5. Q: Will keys be issued for the service locations, or how will security patrol personnel gain access?
A: Service Location #1 (Renton Main Campus) - Check in and retrieve keys from front desk staff personnel in A Building; sign out and return keys upon completion of patrol of location.
Service Location #2 (Renton East Campus) - No key/access necessary. Patrol fence line and verify gate is secure.
Service Location #3 (South Park Bridge) - Yes, a key will be issued.
Service Location #4 (NE 130th Pl. Boat Launch) Yes, a key will be issued.
Service Location #5 (Renton Parks) - No key/access necessary. Patrol fence line and verify gate is secure.
6. Q: Are special vehicles needed (i.e., 4-wheel drive)?
A: Special vehicles are not necessary, however, spotlights are required.
7. Q: In the past, have there been occasions when the security patrol staff needed to return/has been recalled?
A: To our knowledge, there has only been one occasion in the past three years when an additional patrol of the Renton Main Campus was requested.
8. Q: Have there ever been occasions when cars have been locked into Service Location #4 and security patrol personnel were called out to return to the site, let individuals exit, and then re-secure?
A: No, not to our knowledge.
9. Q: What is the anticipated duration of this contract?
A: This contract will be for one (1) year, with (4) four additional one (1) year extensions. (See Section 4.1 of RFP.)

This Request for Proposal Addendum will be provided in alternative formats such as Braille, large print, audiocassette or computer disk for individuals with disabilities upon request.

10. Q: Will this be a similar contract as the one currently in place?

A: Yes

11. Q: Are prevailing wages required?

A: No. Delete Section 7.1.3 of RFP.

12. Q: Are separate monthly invoices required for each service location?

A: Separate invoices are not required. However, a breakdown of the number of patrols performed for each service location must be identified on monthly invoice.

In addition, please include the following additional questions that were submitted in email:

13. Q: Is the pre-bid meeting mandatory?

A: No

14. Q: What is the estimated amount of the contract (annually)?

A: \$50,000.00 (See Section 6.2 of RFP.)

15. Q: Are there any bonds due at time of bid?

A: No. Delete reference to bond in Section 3.12. of RFP.